

JOB TITLE: Chemical Dependency Program Screener
EMPLOYEE:
VRC: Kyle Pletz

DOT #: 355.677-014
CLAIM #



KING COUNTY ON SITE JOB ANALYSIS

JOB TITLE Chemical Dependency Program Screener

JOB CLASSIFICATION Chemical Dependency Program Screener

DOT TITLE Transporter, Patients

DOT NUMBER 355.677-014

DEPARTMENT Community and Human Services

DIVISION Mental Health, Chemical Abuse and Dependency Services

OF POSITIONS IN THE DEPARTMENT WITH THIS JOB TITLE

10 FTE, 1 FTE Lead, 1 FTE Part time and 6 to 10 true temporary positions.

JOB STATUS

Full Time, Career Service.

ADDRESS OF WORKSITE

EXC-HS-0610

1930 Boren Avenue

Seattle, WA 98101

CONTACT'S NAME Wendy Pompey and Dan Floyd

CONTACT'S PHONE 206-205-1076 and 206-263-8961

EMPLOYER JOB TITLE Chemical Dependency Screener Supervisor, High Utilizer Program Manager.

DATE COMPLETED 6/5/02

VRC NAME Jeff Casem

DATE REVISED 06/12/08

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WORK HOURS

When working 8 hours per day the employee may work any one of the following shifts: 5:00PM to 1AM with two fifteen minute breaks and one 30 minute lunch break. Employees work 5 days on and 2 days off; the workdays vary. When working 10 hours per day the employee may work any one of the following shifts: 12:00pm-10:00pm or, 10pm to 8am, with two fifteen minute breaks and one 30 minute lunch break. Employees work 4 days on and 3 days off; the workdays vary. Effective 7/6/2008 the service will be running 24 hours a day, 7 days a week, 365 days a year. The work hours will be 8 hours a day, 5 days a week. The shifts will be as follows 12am to 8am, 8am to 4pm, and 4pm to 12am. There will be an additional 8 hour shifts that will change with the seasons to cover our peak times. This shift could be 6pm to 2am or 5pm to 1am or 4pm to 12am. The above shifts will all have two fifteen minute breaks and one 30 minute lunch break.

The 1st part time employees schedules are 32 hours (.80 FTE) a week working two 10 hr shifts, one 8 hour shift and one 4 hour shift , with two fifteen minute breaks and one 30 minute lunch break . Employee works 4 days, Friday through Monday with 3 days off. The second part time shift is 24 hours (.60 FTE) a week working two 10hr shifts one 4hr. shift with two fifteen minute breaks and one 30 minute lunch break. Effective 7/16/2008 the 1 Part time shift will be 24 hours (.60 FTE) working 3-8 hour shifts on Monday, Friday and Saturday

OVERTIME

Optional for up to 3-4 full shifts per month.
Fair Labor Standards Act, Non-Exempt (hourly).

JOB DESCRIPTION

Responds to calls for assistance to intoxicated persons in public places. Drives a County van to various sites and conducts preliminary assessments of a person's condition. Transports intoxicated persons to an appropriate facility. Two screeners work together when transporting persons.

ESSENTIAL ABILITIES FOR ALL KING COUNTY JOB CLASSIFICATIONS

1. Ability to demonstrate predictable, reliable, and timely attendance.
2. Ability to follow written and verbal directions and to complete assigned tasks on schedule.
3. Ability to read, write & communicate in English and understand basic math.
4. Ability to learn from directions, observations, and mistakes, and apply procedures using good judgement.
5. Ability to work independently or part of a team; ability to interact appropriately with others.
6. Ability to work with supervision, receiving instructions/feedback, coaching/counseling and/or action/discipline.

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DOT #: 355.677-014
CLAIM #

JOB SPECIFIC REQUIREMENTS

Ability to work under stressful conditions with combative and intoxicated individuals. Ability to withstand verbal abuse and potential physical abuse. Uses tact and diplomacy with health care providers and emergency workers. Ability to use knowledge of the signs & symptoms of chemical dependency to determine the appropriate care facility needed for intoxicated persons. Ability to drive safely in all weather and heavy traffic conditions. Must possess a current Washington State Driver's License and an acceptable driving record. Must have CPR and First Aid certification. Prior to employment employees must successfully complete a tuberculosis screening as well as a physical examination. Emergency Medical Training Technician (EMT) or First Responder training/certification is desired. Must comply with the King County drug free workplace act.

ESSENTIAL FUNCTIONS Listed in order of importance

1. Drives and parks a 15 passenger van with an automatic transmission in an urban setting.
2. Patrols urban areas in search of intoxicated persons.
3. Answers 911 dispatch calls on a two-way radio or responds to a pager.
4. Locates, performs preliminary assessment and assists intoxicated individuals.
5. Documents information into logbook.

NON-ESSENTIAL FUNCTIONS

Washing and cleaning transport vans (inside and out).

TOOLS, MACHINES, EQUIPMENT, PRODUCTS, AND SERVICES USED

Portable radio, clipboard, cellular telephone, pen, first aid kit, pager, stethoscope, hand held breathalyzer, County vehicle, fire extinguisher, disinfectants and cleaners, water-free hand cleaner, blankets, wheelchair lift and maps.

PHYSICAL DEMANDS AS JOB IS TYPICALLY PERFORMED

Continuously = occurs 66-100% of the time

Frequently = occurs 33-66% of the time

Occasionally = occurs 1-33% of the time

Rare = may occur less than 1% of the time

Never = does not ever occur (such demands are not listed)

This job is classified as

Medium per DOT but Very Heavy in this particular position.

Standing

Occasionally on all conceivable surfaces for up to 3 minutes at a time for up to 45 minutes total in a work shift. Most commonly occurs while speaking to intoxicated persons as well as waiting for medical or police assistance.

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DOT #: 355.677-014
CLAIM #

Walking

Occasionally on all conceivable surfaces for distances of up to 200 feet for up to 5 minutes at a time for up to 1 hour total in a work shift. Most commonly occurs while searching for intoxicated persons needing assistance.

Sitting

Continuously on an automobile seat for up to 1 hour at a time for up to 7 hours total in a work shift. Most commonly occurs while driving a County van when picking up intoxicated persons or patrolling for intoxicated persons.

Climbing stairs

Occasionally for up to 1 minute at a time while climbing up to 30 steps at a time for up to 10 minutes total in a work shift. Most commonly occurs while entering and exiting the 2-step transport van as well various buildings and parks throughout King County.

Balancing

Occasionally for up to 5 minutes at a time for up to 1 hour total in a work shift. Most commonly occurs while assisting intoxicated persons walk as well as traversing on uneven ground when walking in parks or undeveloped areas.

Bending/Stooping

Occasionally on all conceivable surfaces for up to 3 minutes at a time for up to 15 minutes total in a work shift. Most commonly occurs while assisting intoxicated persons, restraining intoxicated persons, or helping an intoxicated person to their feet.

Kneeling

Occasionally on all conceivable surfaces for up to 4 minutes at a time for up to 45 minutes total in a work shift. Most commonly occurs while assisting persons on the ground.

Crouching

Occasionally on all conceivable surfaces for up to 4 minutes at a time for up to 45 minutes total in a work shift. Most commonly occurs while assisting persons on the ground.

Operating Controls with Feet

Continuously for up to 1 hour at a time for up to 7 hours total in a work shift. Most commonly occurs while driving a County van when picking up or patrolling for intoxicated persons.

JOB TITLE: Chemical Dependency Program Screener
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CLAIM #

Reaching above shoulder height

Occasionally for up to 30 seconds at a time for up to 15 minutes total in a work shift while assisting intoxicated persons in and out of the transport van.

Reaching at waist to shoulder height

Continuously on a automobile seat for up to 1 hour at a time for up to 7 hours total in a work shift. Most commonly occurs while using a two-way radio and driving a County van when picking up intoxicated persons or patrolling for intoxicated persons.

Reaching at knee to waist height

Occasionally for up to 30 seconds at a time for up to 10 minutes total in a work shift while assisting an intoxicated person to their feet.

Reaching at floor to knee height

Occasionally on all conceivable surfaces for up to 4 minutes at a time for up to 45 minutes total in a work shift. Most commonly occurs while assisting persons on the ground.

Lifting 1-10 pounds

Occasionally for up to 30 seconds at a time for up to 20 minutes total in a work shift. Most commonly occurs with weights of 1-3 pounds while using a portable radio, map book and cellular telephone as well as when stocking the transport van with rubber gloves.

Carrying 1-10- pounds

Continuously for distances of up to 200 feet for up to 2.5 hours at a time for up to 7 hours total in a work shift. Most commonly occurs with weights of 2 pounds while carrying a 2-way radio at all times.

Lifting 11-20 pounds

Rare for up to 5 seconds at a time for up to 2 minutes total in a work shift. Most commonly occurs with weights of 12-17 pounds while moving personal belongings of intoxicated persons.

Carrying 11-20 pounds

Occasionally for distances of up to 200 feet for up to 5 minutes at a time for up to 1.5 hours total in a work shift. Most commonly occurs with weights of 12-17 pounds while carrying personal belongings of intoxicated persons to and from the transport van.

Lifting 21-50 pounds

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DOT #: 355.677-014
CLAIM #

Rare for up to 5 seconds at a time for up to 2 minutes total in a work shift. Most commonly occurs with weights of 25-35 pounds while moving personal belongings of intoxicated persons.

Carrying 21-50 pounds

Occasionally for distances of up to 200 feet for up to 5 minutes at a time for up to 1.5 hours total in a work shift. Most commonly occurs with weights of 25-35 pounds while carrying personal belongings of intoxicated persons to and from the transport van.

Lifting 51-100 pounds

Rare for up to 30 seconds at a time for up to 5 minutes total in a work shift. Most commonly occurs with weights of 75-100 pounds while assisting a 150 to 200 pound intoxicated person to their feet with the assistance a co-worker.

Carrying 51-100 pounds

Rare for distances of up to 3 feet for up to 3 seconds at a time and up to 1 minute total in a work shift. Most commonly occurs with weights of 75-100 pounds while carrying an intoxicated person to or from the transport van with the assistance of a co-worker.

Lifting 100+ pounds

Rare for up to 30 seconds at a time for up to 2 minutes total in a work shift. Most commonly occurs with weights of 100-150 pounds while assisting a 200 to 300 pound intoxicated person to their feet with the assistance of a co-worker.

Carrying 100+ pounds

Rare for distances of up to 3 feet for up to 3 seconds at a time and up to 1 minute total in a work shift. Most commonly occurs with weights of 100-150 pounds while carrying a 200-300 pound intoxicated person to or from the transport van with the assistance of a co-worker.

Pushing and Pulling

Occasionally for distances of up to 3 feet at a time with a force of up to 100+ pounds for up to 1 hour total in a work shift. Most commonly occurs while opening and closing the doors of the van with 11-13 pounds of force up to 120 times per shift as well as pulling an intoxicated person to their feet using 100+ pounds of force.

Handling

Continuously for up to 2.5 hours at a time for up to 7 hours total in a work shift while using a telephone, using a two-way radio, driving a County van and carrying personal belongings of intoxicated individuals as well as grasping the arm or clothing of an intoxicated person to assist in balancing or walking.

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DOT #: 355.677-014
CLAIM #

Operating Controls with Hands

Continuously for up to 2.5 hours at a time for up to 7 hours total in a work shift while using a telephone, using a two-way radio hand set and driving a County van.

Fingering

Occasionally for up to 3 minutes at a time for up to 1.5 hours total in a work shift while using a telephone, using a two-way radio hand set and completing handwritten logs of transported persons.

Feeling

Rare for up to 10 seconds at a time for up to 30 seconds total in a work shift while feeling the skin temperature of intoxicated persons to identify potential hypothermia.

Talking

Occasionally for up to 30 seconds at a time for up to 2 hours total in a work shift while responding to radio calls as well as conversing with co-workers, intoxicated persons, police officers and medical personnel.

Hearing

Continuously for up to 2.5 hours at a time for up to 7 hours total in a work shift while identifying potential hazards such as moving traffic and potentially hostile persons.

Tasting/Smelling

Occasionally for up to 5 seconds at a time for up to 3 minutes total in a work shift while smelling persons for alcohol to assist in identifying potentially intoxicated persons. The employee is continuously exposed to odors.

Near acuity—clarity of vision at 20 inches or less

Occasionally for up to 1.5 hours at a time for up to 2 hours total in a work shift while reading maps, gauges and work logs.

Far acuity—clarity of vision at 20 feet or more

Continuously for up to 2.5 hours at a time for up to 7 hours total in a work shift while driving a County van and performing patrolling duties.

Depth perception—three dimensional vision

Continuously for up to 2.5 hours at a time for up to 7 hours total in a work shift while driving a County van and maintaining a safe distance from hostile persons.

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Color vision—ability to identify and distinguish colors

Continuously for up to 2.5 hours at a time for up to 7 hours total in a work shift while identifying traffic lights when driving a County van and identifying persons by physical descriptions.

Field of vision—observing an area that can be seen up and down or right or left while eyes are fixed on a given point

Continuously for up to 2.5 hours at a time for up to 7 hours total in a work shift while identifying potential hazards such as moving traffic and potentially hostile persons.

Night vision--seeing after sundown with minimal or no supplemental light sources

Continuously for up to 2.5 hours at a time for up to 7 hours total in a work shift while driving a County van and performing patrolling duties at night.

TEMPERAMENTS

Directing, controlling, or planning activities of others: Continuously
Performing repetitive or short-cycle work: Continuously
Influencing people in their opinions, attitudes, and judgements: Continuously
Performing a variety of duties: Occasionally
Working effectively under stress: Continuously
Attaining precise set limits, tolerances, and standards: Frequently
Working under specific instructions: Continuously
Working with others: Continuously
Making judgements and decisions: Continuously

ENVIRONMENTAL FACTORS

Work is performed in a variety of settings that may be unsanitary. The worker has direct interaction with intoxicated individuals that may be hostile or in need of medical attention. The worker may be exposed to contagious diseases, extreme weather conditions, bodily fluids and exhaust fumes. The noise level varies from quiet to loud.

Workers are exposed to

Outside weather: Continuously
Wet: Occasionally
Fumes: Frequently
Odors: Continuously
Dusts: Rare
Poor ventilation: Occasionally
Vibration: Continuously

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POTENTIAL MODIFICATIONS TO JOB

Signature & title of evaluator

Date

Signature & title of contact

Date

Signature & title of employee

Date

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HEALTH CARE PROVIDER SECTION

Check all that apply

☐ The employee is released to perform the described duties without restrictions on performance or work hours.

☐ The employee is released to perform the described duties on a reduced schedule. The recommended schedule is:

☐ Temporary until _____ ☐ Permanent as of _____

☐ The employee is released to perform the described job with the following modifications:

☐ Temporary until _____ ☐ Permanent as of _____

☐ The employee is not released to perform the described duties due to the following job functions:

☐ Temporary until _____ ☐ Permanent effective _____

☐ The employee is unable to work in any capacity.
A release to work is: ☐ anticipated by _____ ☐ Not expected

The limitations are due to the following objective medical findings:

Printed or typed name and phone number of Health Care Provider

Signature of Health Care Provider

Date